Rules of covering tuition fees
at International School of Gdansk
lead by Gdańska Fundacja Oświatowa

1. Tuition duties begin in the month, in which the child begins education and ceases after the month, in which child graduates school, which means:
   - June in Elementary International School of Gdansk
   - June in Middle International School of Gdansk
   - May in High International School of Gdansk
2. Tuition is paid twelve months a year.
3. Tuition duties cease also after the month, in which there is a resignation from school education, under the condition that parents/legal guardians will inform the school headmaster about the resignation in writing at least a month in advance.
4. Tuition payment dates for specific month are due the 10th of every month; the date of making the payment is decisive.
5. Tuition fees paid within the date established in point 4 is a basis for a 5% discount for the fee in the specific month (rounded to 1 zloty)
6. Failure to cover tuition fee within the date established in point 4 results in:
   a) An obligation to pay tuition fee in full, without the discount mentioned in point 5,
   b) charging maximum level of interest, mentioned in art. 359 § 2a of civil code proportionally for every day of delay in payment,
   c) crossing the student out from the students list for arrearage equal to the amount of two or more tuition fees.
7. In especially justified cases, executive director of International School of Gdansk might postpone the date of the tuition fee payment or grant special discounts. Application should be submitted before the payment is due.
8. Information about the changes in tuition fees are usually announced by letters in August. In case of not receiving this information in aforementioned date due to objective reasons (address change, others) parents/legal guardians are obliged to contact the school in the first few days of September to receive information about current tuition fee.
9. Information about arrearage beyond the amount of one tuition fee are submitted to parents/legal guardians in writing or by phone.
10. We accept payments only by bank or post office transfer to our account:

    International School of Gdansk
    Ul. Sucha 29, 80-531 Gdańsk
    92 1600 1462 1837 4600 5000 0001
    IBAN: PL92 1600 1462 1837 4600 5000 0001
    BIC: PPABPLPK
    Bank BGŻ BNP Paribas S.A.

Rules come into effect on October the 3rd 2016